

Project Manager

Purpose: To plan, design, implement, monitor and supervise the completion of assigned projects, from concept to delivery - ensure overall success of the project(s).

Role:

- Responsible for engineering design and development of state of the art product
- Working with customer, engineering team, manufacturing and QC to develop project requirements and gather business and technical information
- Identifying, tracking, managing and resolving project issues
- Proactively distributing project information to all stakeholders
- Identifying, managing and mitigating project risk
- Ensuring that the solution is of acceptable quality
- Proactively managing scope to ensure that only what was agreed to is delivered, unless changes are approved through scope management
- Defining and collecting measurements how the project is progressing and whether the deliverables produced are acceptable
- Managing the overall schedule to ensure work is assigned and completed on time and within budget
- Identifying and documenting all business, technical, product and process requirements
- Work with manufacturing and QC to transition of the product to production and resolve technical issues which arise during the production phase of the product life

Education and Experience

- Bachelor degree in Engineering, and/or; technical college certificate in combination with PMP certification
- 5-7 years of technical project management experience
- Working knowledge of Project Management software
- Excellent written and oral communication skills
- Ability to prioritize effectively
- Technical knowledge in electrical, electronic and mechanical design
- Demonstrated ability to work in a collaborative team environment with engineers, programmers, and sales professionals
- Familiarization with automotive electromechanical systems and electronics would be an asset

D & V Electronics Ltd. values their employees. We encourage life-long learning and foster employee personal growth. If you're someone who enjoys working in a creative and innovative work environment, and would like to join our team, please submit your resume and covering letter to: careers@dvelectronics.com or fax us at (905) 264-0502.

We thank all applicants for their interest in our organization, however; only those selected for an interview will be contacted